



HOME MAINTENANCE LOG



**BE A GOOD
NEIGHBOR
.ORG**

Monthly Home Maintenance Guide



JANUARY

Date	Items	Completed by	Cost
	Clean and polish cabinets		
	Tighten up handles knobs and racks		
	Vacuum refrigerator coils and hoses		
	Clean circuit breaker		
	Dust and vacuum HVAC vents		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Clean stove and oven		
	Check fire extinguisher if necessary change fire extinguisher		
	Clean main water line shutoff valve exterior		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide



FEBRUARY

Date	Items	Completed by	Cost
	Clean and vacuum curtains		
	Repair sink showers/ tub caulking ; clean as well		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check for leaks on supply lines (connected to your toilets and sinks)		
	Test and replace batteries smoke detectors & carbon monoxide		
	Check caulking around showers and bathtubs Repair if needed		
	Touch up any interior wall damage and tighten up doors		
	Reset ground circuits & extension cords		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide

MARCH



Date	Items	Completed by	Cost
	Clean and/or repaint baseboards		
	Check batteries on smoke detectors and carbon monoxide		
	Vacuum and dust HVAC		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check and clean range hood fan		
	Change furnace filters		
	Check drainage interior and exterior		
	Get A/C unit serviced		
	Check windows for cracks separations ,if necessary, replace window screens and caulking		
	Clean garbage disposal		
	Test smoke detectors and carbon monoxide		
	Flush hot water heater and sediment		
	Check roofing for loose leaking or damaged shingles		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide



APRIL

Date	Items	Completed by	Cost
	Get A/C serviced		
	Cut grass and fertilize		
	Get home inspected for any damage of foundation any shingle damage and repaint home		
	Test sprinkler system if needed replace or make adjustments		
	Vacuum and dust HVAC		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check for leaks on supply lines		
	Test carbon monoxide and smoke detectors		
	Clean gutters and repair/replace if necessary		
	Clean window wells		
	Clean any decomposed things around the exterior of the house		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide

MAY



Date	Items	Completed by	Cost
	Hose down the exterior of the house		
	Clean and wash the inside/outside of the window sills along with window screens		
	Clean and dust HVAC		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check fire extinguisher		
	Clean and check range hood fan		
	Check for leaks in plumbing and get it serviced		
	Check and clean outside lighting		
	Repair/replace any loose trim boards		
	Lube garage door		
	Cut and maintain trees plants bushes and grass		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide

JUNE



Date	Items	Completed by	Cost
	Clean and dust HVAC		
	Clean Lint from dryer exhaust vent		
	Check grout inside the entire home		
	Clean out garage		
	Check plumping for leaks		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Test smoke detectors and carbon monoxide		
	Repair and/or paint garage		
	Dust and vacuum HVAC		
	Test door tightness on your refrigerator (Crush ice, Baking soda, and Citrus peels)		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		

Monthly Home Maintenance Guide

JULY



Date	Items	Completed by	Cost
	Vacuum and dust HVAC		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check and clean range hood fan		
	Check plumbing for leaks on supply lines		
	Lube and tighten doors		
	Check fire extinguisher		
	Test smoke detectors and carbon monoxide		
	Check locks and deadbolts on windows and doors		
	Check water softener		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide

AUGUST



Date	Items	Completed by	Cost
	Clean all carpets		
	Clean HVAC		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check basement and inspect moist issues		
	Remove water heater residue using the manual		
	Look for visible signs ants termites and other insects		
	Repair driveway and walkway with cracks and gaps		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		

Monthly Home Maintenance Guide

SEPTEMBER



Date	Items	Completed by	Cost
	Clean and dust HVAC		
	Shut A/C off ; Clean/cover until spring		
	Check batteries on smoke detectors and carbon monoxide		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Check/Clean range hood fan		
	Check plumbing for leaks		
	Check/repair window caulking for separations cracks		
	Test Refrigerator tightness		
	Get heating system serviced		
	Inspect roofing for loose missing damaged or leaking shingles		
	Power wash windows		
	Flush hot water heater		
	Winterize A/C system		
	Schedule inspection for heater system		
	Check weather		
	Add fertilizer		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		



Monthly Home Maintenance Guide

OCTOBER



Date	Items	Completed by	Cost
	Plant new trees ,trim branches/shrubs, & lay sod		
	Disconnect sprinklers and water hose		
	Clean gutters and roof & check for damage		
	Clean splash blocks		
	Test sump pump		
	Test carbon monoxide and smoke detectors		
	Check water softener		
	Clean gutters and downspouts		
	Change furnace filters		
	Turn off & flush outdoor water faucets		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Inspect and clean chimney		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		

Monthly Home Maintenance Guide

NOVEMBER



Date	Items	Completed by	Cost
	Check clothes dryer vents and hoses for lint		
	Dust and vacuum HVAC		
	Check/clean range hood fan		
	Clean all carpets		
	Replace batteries in smoke detectors and carbon monoxide		
	Check fire extinguisher		
	Clean kitchen exhaust hood and filter		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Oil garage door tracks		
	Check plumbing for leaks		
	Seal the grout		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		

Monthly Home Maintenance Guide

DECEMBER



Date	Items	Completed by	Cost
	Regularly check for ice dams and icicles		
	Check exterior and roof		
	Dust and vacuum HVAC		
	Check/clean range hood fan		
	Check plumbing for leaks		
	Clean garbage disposal (Crush ice, Baking soda, and Citrus peels)		
	Remove and clean showerheads sediment		
	Inspect hoses on washing machine dishwasher and icemaker		
	Check sinks and toilets for leaks		
	Test carbon monoxide and smoke detectors		
	Other		
	Other		
	Other		
	Other		
	Other		
	Total Maintenance Cost		

