



RENTAL APPLICATION INFORMATION

A separate application is required for each applicant over the age of 18 unless the applicants are married. There is a \$30 application fee per applicant excluding married couples (i.e. two people over the age of 18 who are not married will fill out two applications and pay a \$60.00 non-refundable application fee).

Once the application has been completed including all of the required documentation, it will need to be delivered to The AgentOwned Realty office located at 902 Savannah Hwy in West Ashley. Directions to the office are as follows: Take I-26 eastbound to I-526 toward Savannah, at the second stop light turn left onto Savannah Hwy, the office is approximately 2.5 miles on the left across from St. Andrews Shopping Center.

The application process takes between 24-72 hours to complete depending on the availability of the references given. If the application is accepted, you will receive a call to discuss the delivery of the security deposit, the move-in date and signing the lease. If the application is denied, you will receive a letter in the mail explaining the reason you were denied.

THESE ITEMS MUST BE INCLUDED WHEN SUBMITTING THE APPLICATION:

- \$30.00 Application Fee (money orders or bank issued checks only- NO cash!).
- Copy of a valid SC Driver's License or SC Identification Card for each applicant.
- Copy of Social Security Card or Green Card for each applicant.
- Proof of income. (Ex. pay stubs, letter, bank statement, etc.)
- Proof of residence as of the date of application (ex. rental agreement, utility bill, etc.)

****The application will not be processed without this information being included**
This is for your protection, to help in preventing identity theft.**

RENTAL APPLICATION

The AgentOwned Realty Co.

Goose Creek • Manning/Santee • Moncks Corner • Mt. Pleasant • St. George • Summerville • West Ashley

The application fee is \$30.00 and is non-refundable

Complete all requested information and SIGN this form. This application WILL NOT be processed without the fee being paid.

Today's Date _____ Agent's Name & Office Location _____

Property Address being applied for _____

Date of Occupancy Requested _____ Monthly Rent \$ _____

PERSONAL INFORMATION

Applicant's Full Name _____ Date of Birth _____

Phone Numbers (home) _____ (work) _____ (cell) _____

Social Security # _____ Driver's License No./ State _____

Present Address _____ City, State, zip _____

Date From _____ Rent Payment \$ _____ Reason for Moving _____

Landlord _____ Telephone _____

How many Occupants will live in the Property? (all persons over 18 yrs old must submit an application) _____

Pets _____ If so, what kind/breed/weight? _____

Present Employer _____ How long? _____ years _____ months

Supervisor _____ Phone Number _____

Position _____ Wage per Hr \$ _____ Hrs per Week _____

(If the present address or employment information is for less than one year, provide the additional information below)

Previous Address _____ City, State, zip _____

Date From _____ To _____ Rent Payment \$ _____ Reason for Moving _____

Landlord _____ Telephone _____

Previous Employer _____ How long? _____ years _____ months

Supervisor _____ Phone Number _____

Position _____ Wage per Hr \$ _____ Hrs per Week _____

SPOUSE'S INFORMATION ONLY

(ROOMMATES MUST HAVE SEPARATE APPLICATIONS AND FEES)

Co-Applicant's Full Name _____ Date of Birth _____

Social Security # _____ Driver's License No./ State _____

Present Address _____ City, State, zip _____

Date From _____ Rent Payment \$ _____ Reason for Moving _____

Landlord _____ Telephone _____

Present Employer _____ How long? _____ years _____ months

Supervisor _____ Phone Number _____

Position _____ Wage per Hr \$ _____ Hrs per Week _____

(If the present address or employment information is for less than one year, provide the additional information below)

Previous Address _____ City, State, zip _____

Date From _____ To _____ Rent Payment \$ _____ Reason for Moving _____

Landlord _____ Telephone _____

Previous Employer _____ How long? _____ years _____ months

Supervisor _____ Phone Number _____

Position _____ Wage per Hr \$ _____ Hrs per Week _____

OTHER INFORMATION FOR APPLICANT AND CO-APPLICANT

Total Number of Vehicles (including Company Vehicles) _____

Make/Model/Color _____ Year _____ Tag #/State _____

Make/Model/Color _____ Year _____ Tag #/State _____

Make/Model/Color _____ Year _____ Tag #/State _____

Other Cars, Motorcycles, Boats, etc. _____

Do you have a Bank Account? If so, what is the name of the Bank _____

Date account opened _____ Type of account Checking _____ Savings _____ # of NSF's the last 6 months _____

If there are other sources of income that you would like to be considered as part of this application, please list the amount of income, source, and contact person for confirmation. This income does NOT have to include or reveal alimony, child support, or spouse's income unless it is to be considered as part of this application.

Amount \$ _____ per _____ Source _____ Telephone _____

Amount \$ _____ per _____ Source _____ Telephone _____

Amount \$ _____ per _____ Source _____ Telephone _____

Comments _____

HAVE THE APPLICANT OR CO-APPLICANT EVER: Been evicted or asked to move out? Yes _____ No _____

Broken a Rental Agreement or Lease? Yes _____ No _____ Did not pay rent when due? Yes _____ No _____

Been sued for damage to Rental Property? Yes _____ No _____ Filed for Bankruptcy? Yes _____ No _____

If yes to any of the above statements, please explain _____

I hereby make application for this property and certify that this information is true and correct. I authorize you to contact the references, verify information, and obtain my consumer credit report from your credit reporting agency, which will appear as an inquiry on my file. I understand that applying for this property does not guarantee me this property.

Applicant's Signature _____ Date _____

Co-Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY- DO NOT WRITE BELOW

Date Application Received _____ Processed on _____

References Verified:

Present Landlord _____

Previous Landlord _____

Employment _____

Co-App Employment _____

Bank _____

Other Income _____

Credit Report _____

Other _____

Comments _____

APPLICATION RESULTS

Accepted _____ Date _____ Denied _____ Denial Letter Sent _____

Security Deposit Received _____ Applicant Withdrew _____ Reason _____