



CAPE COD & ISLANDS
MULTIPLE LISTING SERVICE, INC.

HOTEL / MOTEL DATA ENTRY FORM

Listing Number _____

Listing Information (* indicates required field)

*County: _____ *Tax ID: _____ New or Under Construction

*Street #: _____ Modifier: _____ Direction: _____ *Street Name: _____

- *Suffix: Ally Court Highway Landing Place Run Terrace
 (1 entry allowed) Avenue Drive Junction Path Point Shore Trail
 Boulevard Extension Knoll Pass Road Square Way
 Circle Hill Lane Parkway Route Street

Unit #: _____ *Village: _____ *Zip Code: _____ - _____

*Town: _____

Listing Page (* indicates required field)

*Property Subtypes:

- *Primary: Cottage Colony Bed & Breakfast
 (1 entry allowed) Hotel Apartments
 Motel Guests
 Inn Other

- Secondary: Cottage Colony Bed & Breakfast
 (1 entry allowed) Hotel Apartments
 Motel Guests
 Inn Other

- Other: Cottage Colony Bed & Breakfast
 (1 entry allowed) Hotel Apartments
 Motel Guests
 Inn Other

*Listing Type: Excl. Right to Sell Excl. Agency

*Listing Price: \$ _____

*Owner Name: _____

*Office ID/Name: _____ *Agent ID/Name: _____

*Listing Date: ____/____/____ *Expiration Date: ____/____/____

*Sub Agent Commission: _____

*Buyer Agent Commission: _____

*Dual Agent Commission: _____

*Dual Var Commission: Yes No

Comments: _____

*Facilitator Commission: _____

*Commissions Other: _____

- *Showing Instructions: Appointment Req. Call Listing Office
 (up to 8 entries allowed) Elec. Lockbox Go Direct
 Leave Card/Sign Lockbox
 Pet (see Remarks) Temp Unavailable
 Tenant Yard Sign



HOTEL / MOTEL DATA ENTRY FORM

General Page (* indicates required field)

*Zoning: _____ School District: _____

*Number of Unites: _____

*Number of Buildings: _____

- Miscellaneous: *(up to 15 entries allowed)*
- | | | |
|---|---|--|
| <input type="checkbox"/> Cable TV-All | <input type="checkbox"/> Insulated Doors-Some | <input type="checkbox"/> Screens-Some |
| <input type="checkbox"/> Cable TV-Some | <input type="checkbox"/> Insulated Windows-All | <input type="checkbox"/> Security Alarm-All |
| <input type="checkbox"/> Deck-All | <input type="checkbox"/> Insulated Windows-Some | <input type="checkbox"/> Security Alarm-Some |
| <input type="checkbox"/> Deck-Some | <input type="checkbox"/> None | <input type="checkbox"/> Storm Doors-All |
| <input type="checkbox"/> Dining Area-All | <input type="checkbox"/> Other | <input type="checkbox"/> Storm Doors-Some |
| <input type="checkbox"/> Dining Area-Some | <input type="checkbox"/> Patio-All | <input type="checkbox"/> Storm Windows-All |
| <input type="checkbox"/> Handicap Equipped-Some | <input type="checkbox"/> Patio-Some | <input type="checkbox"/> Storm Windows-Some |
| <input type="checkbox"/> Handicap Equipped-All | <input type="checkbox"/> Phone-All | <input type="checkbox"/> TV-All |
| <input type="checkbox"/> Insulated Doors-All | <input type="checkbox"/> Screens-All | <input type="checkbox"/> TV-Some |

*Business Name: _____

*Business Operating: Yes No

*Seasonal: *(up to 5 entries allowed)*

<input type="checkbox"/> Fall	<input type="checkbox"/> Winter
<input type="checkbox"/> Spring	<input type="checkbox"/> Year Round
<input type="checkbox"/> Summer	

*Conforming Use: Yes No

*Financing Available: *(1 entry allowed)*

<input type="checkbox"/> 2nd	<input type="checkbox"/> None
<input type="checkbox"/> Assumable	<input type="checkbox"/> Private
<input type="checkbox"/> Commercial	<input type="checkbox"/> Seller

*Year Built: _____

*Year Built Desc: *(up to 8 entries allowed)*

<input type="checkbox"/> Actual	<input type="checkbox"/> Approximate
<input type="checkbox"/> Cer. Historic	<input type="checkbox"/> New
<input type="checkbox"/> Renovated	<input type="checkbox"/> To Be Built
<input type="checkbox"/> Under Construction	<input type="checkbox"/> Unknown/Mixed

*Approx Square Feet: _____

*Sq Ft Source *(1 entry allowed)*

<input type="checkbox"/> Appraisal	<input type="checkbox"/> Building Permit	<input type="checkbox"/> No Real Estate	<input type="checkbox"/> Unknown
<input type="checkbox"/> Assessors Records	<input type="checkbox"/> Building Plans	<input type="checkbox"/> Owner Estimated	<input type="checkbox"/> Unit Plan
<input type="checkbox"/> Agent Estimated	<input type="checkbox"/> Field Card	<input type="checkbox"/> Tax Bill	

*Lot Size: _____ Acres SqFt

*Lot Size Source:

<input type="checkbox"/> Appraisal	<input type="checkbox"/> Deed	<input type="checkbox"/> No Real Estate	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Tax Bill
<input type="checkbox"/> Agent Estimate	<input type="checkbox"/> Field Card	<input type="checkbox"/> Owner Estimate	<input type="checkbox"/> Subdivision Plan	<input type="checkbox"/> Unknown
<input type="checkbox"/> Assessors Records	<input type="checkbox"/> Map Book	<input type="checkbox"/> Plot Plan		



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***Topography/Lot Description:**
(up to 8 entries allowed)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Cleared | <input type="checkbox"/> Corner |
| <input type="checkbox"/> Fenced/Enclosed | <input type="checkbox"/> Fill Needed |
| <input type="checkbox"/> Gentle Slope | <input type="checkbox"/> Interior |
| <input type="checkbox"/> Level | <input type="checkbox"/> Marsh |
| <input type="checkbox"/> Pond | <input type="checkbox"/> Sloping |
| <input type="checkbox"/> Steep Slope | <input type="checkbox"/> Stream |
| <input type="checkbox"/> View | <input type="checkbox"/> Wooded |

Road Frontage: _____

Lot Depth: _____

Parking: _____
(up to 8 entries allowed)

- | | |
|--|---|
| <input type="checkbox"/> Assigned Spaces | <input type="checkbox"/> Guest |
| <input type="checkbox"/> Improved Driveway | <input type="checkbox"/> No Parking |
| <input type="checkbox"/> Other - Remarks | <input type="checkbox"/> Paved Driveway |
| <input type="checkbox"/> Space Rental | <input type="checkbox"/> Unpaved Driveway |

***Parking Spaces:** _____

***Waterfront:** Yes No

Waterfront Desc. (answer if yes):
(up to 8 entries allowed)

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Bay | <input type="checkbox"/> Beach |
| <input type="checkbox"/> Bog | <input type="checkbox"/> Canal |
| <input type="checkbox"/> Creek | <input type="checkbox"/> Deep Water Access |
| <input type="checkbox"/> Fresh | <input type="checkbox"/> Harbor |
| <input type="checkbox"/> Lake/Pond | <input type="checkbox"/> Marina |
| <input type="checkbox"/> Marsh | <input type="checkbox"/> Nantucket Sound |
| <input type="checkbox"/> Ocean | <input type="checkbox"/> Private |
| <input type="checkbox"/> Public | <input type="checkbox"/> River |
| <input type="checkbox"/> Salt | <input type="checkbox"/> Sound |

***Waterview:** Yes No

Waterview Desc. (answer if yes):
(up to 8 entries allowed)

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Bay | <input type="checkbox"/> Beach |
| <input type="checkbox"/> Bog | <input type="checkbox"/> Canal |
| <input type="checkbox"/> Creek | <input type="checkbox"/> Deep Water Access |
| <input type="checkbox"/> Fresh | <input type="checkbox"/> Harbor |
| <input type="checkbox"/> Lake/Pond | <input type="checkbox"/> Marina |
| <input type="checkbox"/> Marsh | <input type="checkbox"/> Nantucket Sound |
| <input type="checkbox"/> Ocean | <input type="checkbox"/> Private |
| <input type="checkbox"/> Public | <input type="checkbox"/> River |
| <input type="checkbox"/> Salt | <input type="checkbox"/> Sound |

Convenient To:
(up to 8 entries allowed)

- | | |
|---|--|
| <input type="checkbox"/> Bike Path | <input type="checkbox"/> Conservation Area |
| <input type="checkbox"/> Golf Course | <input type="checkbox"/> Horse Trail |
| <input type="checkbox"/> House of Worship | <input type="checkbox"/> In Town Location |
| <input type="checkbox"/> Major Highway | <input type="checkbox"/> Marina |
| <input type="checkbox"/> Medical Facility | <input type="checkbox"/> Public Tennis |
| <input type="checkbox"/> School | <input type="checkbox"/> Shopping |

***Miles To Beach:** Beachfront 0 - .1 .1 - .3 .3 - .5 .5 - 1 1 to 2 2 Plus



HOTEL / MOTEL DATA ENTRY FORM

Beach/Lake/Pond Name: _____

Water Access:

(up to 8 entries allowed)

- | | |
|----------------------------------|--|
| <input type="checkbox"/> Bay | <input type="checkbox"/> Beach |
| <input type="checkbox"/> Bog | <input type="checkbox"/> Canal |
| <input type="checkbox"/> Creek | <input type="checkbox"/> Deep Water Access |
| <input type="checkbox"/> Harbor | <input type="checkbox"/> Lake/Pond |
| <input type="checkbox"/> Marina | <input type="checkbox"/> Marsh |
| <input type="checkbox"/> Mooring | <input type="checkbox"/> Nantucket Sound |
| <input type="checkbox"/> Ocean | <input type="checkbox"/> Private |
| <input type="checkbox"/> Public | <input type="checkbox"/> Ramp |
| <input type="checkbox"/> River | <input type="checkbox"/> Sound |

***Beach Description:**

(up to 8 entries allowed)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Bay | <input type="checkbox"/> Creek |
| <input type="checkbox"/> Harbor | <input type="checkbox"/> Lake/Pond |
| <input type="checkbox"/> None | <input type="checkbox"/> Ocean |
| <input type="checkbox"/> Other - see remarks | <input type="checkbox"/> River |

***Beach Ownership:**

(up to 6 entries allowed)

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Association | <input type="checkbox"/> Deeded Rights |
| <input type="checkbox"/> None | <input type="checkbox"/> Other - see remarks |
| <input type="checkbox"/> Private | <input type="checkbox"/> Public |

Interior Page (* indicates required field)

***Owner Living Quarters:**

(up to 8 entries allowed)

- | | |
|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> 1 Bath | <input type="checkbox"/> 1 Bedroom |
| <input type="checkbox"/> 2 Bath | <input type="checkbox"/> 2 Bath+ |
| <input type="checkbox"/> 2 Bedroom | <input type="checkbox"/> 2 Bedroom+ |
| <input type="checkbox"/> Attached | <input type="checkbox"/> Separate |
| <input type="checkbox"/> Studio | <input type="checkbox"/> Summer |
| <input type="checkbox"/> Year Round | |

Kitchen:

(up to 8 entries allowed)

- | | | |
|--|---|---|
| <input type="checkbox"/> Breakfast Bar | <input type="checkbox"/> Electric Stove | <input type="checkbox"/> Pantry |
| <input type="checkbox"/> Compactor | <input type="checkbox"/> Fireplace | <input type="checkbox"/> Refrigerator |
| <input type="checkbox"/> Cook-Top | <input type="checkbox"/> Gas Stove | <input type="checkbox"/> Shared |
| <input type="checkbox"/> Counter(s) | <input type="checkbox"/> Individual | <input type="checkbox"/> Small Refrigerator |
| <input type="checkbox"/> Dining Area | <input type="checkbox"/> Islands | <input type="checkbox"/> Stove/Hood |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Kitchen Sink | <input type="checkbox"/> Wall/Oven Cooktop |
| <input type="checkbox"/> Disposal | <input type="checkbox"/> Microwave | |

Bathroom:

(up to 8 entries allowed)

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Double Vanity | <input type="checkbox"/> Full-All |
| <input type="checkbox"/> Full-Some | <input type="checkbox"/> Half-Some |
| <input type="checkbox"/> Individual | <input type="checkbox"/> Linen Closet |
| <input type="checkbox"/> Shared | <input type="checkbox"/> Skylight |
| <input type="checkbox"/> Steam Bath/Sauna | <input type="checkbox"/> Whirlpool |



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***Laundry**

(up to 8 entries allowed)

- | | | |
|--|--|---|
| <input type="checkbox"/> All Units | <input type="checkbox"/> Hookup-Washer | <input type="checkbox"/> Some Units |
| <input type="checkbox"/> Dryer-Electric | <input type="checkbox"/> Individual | <input type="checkbox"/> Stack Washer/Dryer |
| <input type="checkbox"/> Dryer-Gas | <input type="checkbox"/> Linen Closet | <input type="checkbox"/> Storage Area |
| <input type="checkbox"/> Hookup-Electric Dryer | <input type="checkbox"/> Mud Room | <input type="checkbox"/> Utility Room |
| <input type="checkbox"/> Hookup-Gas Dryer | <input type="checkbox"/> Shared | <input type="checkbox"/> Washer |

Furnished: Yes Full No Partial

Exterior Page (* indicates required field)

Common Features:

(up to 8 entries allowed)

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Child Play Area | <input type="checkbox"/> Exercise Room | <input type="checkbox"/> Lounge | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Clubhouse | <input type="checkbox"/> Golf Course | <input type="checkbox"/> Maint. Facility | <input type="checkbox"/> Putting Green |
| <input type="checkbox"/> Common Area | <input type="checkbox"/> Guard House | <input type="checkbox"/> Meeting Room | <input type="checkbox"/> Rec. Area |
| <input type="checkbox"/> Community Room | <input type="checkbox"/> Handicap Access | <input type="checkbox"/> None | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Dock | <input type="checkbox"/> Insulated Storage | <input type="checkbox"/> Other | <input type="checkbox"/> Sauna |
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Lifeguard | <input type="checkbox"/> Outside Storage | <input type="checkbox"/> Shuffle Board |
| | | | <input type="checkbox"/> Tennis |

***Roof Description:**

(up to 8 entries allowed)

- | | |
|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Flat |
| <input type="checkbox"/> Metal | <input type="checkbox"/> Pitched |
| <input type="checkbox"/> Roof Walk | <input type="checkbox"/> Slate |
| <input type="checkbox"/> Tar/Gravel | <input type="checkbox"/> Tile |
| <input type="checkbox"/> Wood Shingle | |

***Siding Description:**

(up to 8 entries allowed)

- | | |
|--|--|
| <input type="checkbox"/> Barnboard | <input type="checkbox"/> Brick |
| <input type="checkbox"/> Clapboard | <input type="checkbox"/> Other - see remarks |
| <input type="checkbox"/> Shingle | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Stucco | <input type="checkbox"/> Vertical Siding |
| <input type="checkbox"/> Vinyl/Aluminium | |

***Building Construction:**

(up to 8 entries allowed)

- | | |
|--|--|
| <input type="checkbox"/> All Block | <input type="checkbox"/> Brick |
| <input type="checkbox"/> Concrete Block | <input type="checkbox"/> Metal Fabric |
| <input type="checkbox"/> Other | <input type="checkbox"/> Pour Concrete |
| <input type="checkbox"/> Pre-Cast Concrete | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Wood Frame | |

Mechanical Page (* indicates required field)

***Heat:**

(up to 8 entries allowed)

- | | |
|--|---|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Oil |
| <input type="checkbox"/> Floor Furnace | <input type="checkbox"/> Other |
| <input type="checkbox"/> Furnace | <input type="checkbox"/> Propane Gas |
| <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Radiant Electric |
| <input type="checkbox"/> Hot Air | <input type="checkbox"/> Shared |
| <input type="checkbox"/> Hot Water | <input type="checkbox"/> Solar Energy |
| <input type="checkbox"/> Hydro-air | <input type="checkbox"/> Space |
| <input type="checkbox"/> Individual | <input type="checkbox"/> Unheated |
| <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Wood Stove Asst. |



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***Cooling:**

(up to 3 entries allowed)

- Central
- Individual
- None
- Shared
- Window
- Electric
- Natural Gas
- Other
- Wall

***Water/Sewer/Utilities:**

(up to 8 entries allowed)

- Above Ground Septic
- Cable
- Cesspool
- Electricity
- Gas
- High Speed Internet
- Individual Sewer
- Individual Water
- Inspection Req'd
- Other - see remarks
- Private Sewerage
- Private Water
- Septic
- Shared Sewer
- Shared Water
- Telephone
- Town Sewer
- Town Water
- Underground Utilities

Advertising Page (* indicates required field)

*Public/Internet Remarks: _____

All Office Remarks: _____

In-Company Remarks: _____

Directions to Property: _____



HOTEL / MOTEL DATA ENTRY FORM

*Publish to Internet: Yes No

*Publish to REALTOR.COM (answer if Yes): Yes No

Legal/Tax Page (* indicates required field)

*Annual Tax: \$ _____
 *Land Assessments: \$ _____
 *Improved Assessments: \$ _____
 Other Assessments \$ _____
 Total Assessments: \$ _____

*Tax Year: _____
 Annual Betterment: \$ _____
 Unpaid Betterment: \$ _____
 *To be Assessed: Yes No Unknown
 Special Assesmt Pending: Yes No Unknown

List of Mass Use Codes

101-Single Family	302-Inns/Resorts/Tou	337-Parking Lots	380-Golf Courses	425-Gas Production P	719-Nurseries
102-Condominium	303-Motel Condos	338-Other Auto Sales	381-Tennis Courts	426-Gas Pipeline Rt-	720-Necessary Relate
103-Mobile Home	304-Nursing Homes	339-Auto Service Con	382-Riding Stables	427-Natural/Manuf Ga	722-Wetland, Scrub,
104-Two Family	305-Private Hospital	340-General Office B	383-Beaches/Swiming	428-Gas Pressre Ctrl	801-Hiking
105-Three-Family	31-Mult Use, Primar	341-Bank Buildings	384-Marinas	430-Telephone Exchng	802-Overnight Campin
106-Accessory Land w	310-Fuel/Oil Tanks	342-Medical Office B	385-Fish & Game Club	431-Telephone Relay	803-Nature Study
109-Mult Houses on P	311-Bottled/Propane	343-Office Condo	386-Camping Faciliti	432-Cable TV Trans.	804-Boating
111-Four to Eight Un	313-Lumber Yards	350-Postal Services	387-Summer Camps	433-Radio-TV Trans F	805-Golfing
112-More Than Eight	315-Piers/Wharves/Do	351-Educational Prop	388-Other Outdoor Re	440-Developable Land	806-Horseback Riding
121-Rooming&Boardi	316-Other Storage/Wa	352-Day Care Centers	389-Chapter 61B Rec	441-Potentially Deve	807-Hunting
123-Resid Halls/Dorm	317-Farm Buildings	353-Fraternal Organi	390-Developable Land	442-Undevelopable La	808-Fishing
124-Rectories/Cnvnts	318-Commercial Green	354-Bus Transport Fa	391-Potentially Deve	501-Indv/Ptnrsp/Asso	811-Swimming
13-Mult Use, Primar	319-Warehouse Condos	355-Funeral Homes	392-Undevelopable La	502-Corp in Sect 30	812-Picnicing
130-Developable Land	321-Facl Providing B	356-Misc Public Serv	393-Agric not in Cha	503-CH 63 Sect 38C &	813-Public Non-Comm
131-Potentially Deve	322-Discount/Dept St	360-Museums	400-Manufacturing Op	504-Public Utilities	814-Target Shooting
132-Undevelopable La	323-Shopping Centers	361-Art Galleries	401-Warehses for Man	505-Utilities Valuat	900-United States Go
201-Residential Open	324-Supermarkts 1000	362-Motion Picture t	402-Office Building	506-CH 59 Sect 38A	901-Commonwealth of
202-Res Underwater L	325-Retail/Svc (1000	364-Legitimate Theat	403-Land- Manuf Ops	601-Land Undr 10 yr	902-Counties
21-Mult Use, Prim O	326-Eating/Drinking	366-Arenas and Field	404-R&D Facilities	602-Land undr 5 yr m	903-Municipalities
210-Non-productive A	327-Retail Condo	368-Fairgrounds/Amus	410-Sand and Gravel	710-Cranberry Bog	904-Colleges/Schools
211-Non-Prod Vacant	330-Auto-Sales/Servi	369-Other Cultural P	412-Rock	712-Truck Crops - Ve	905-Charitable Organ
220-Commercial Vacan	331-Auto Supplies Sa	370-Bowling	413-Other	713-Fields Crops-Hay	906-Churches
221-Com Underwater L	332-Auto Repair Faci	371-Ice Skating	420-Tanks	714-Orchards - Pears	907-121A Corporation
230-Industrial Vacan	333-Fuel Service Are	373-Swimming Pools	421-Tanks, Lng	715-Grape Vineyards	908-Housing Authorit
231-Ind Underwater L	334-Gasoline Sale/Sv	374-Health Spas	422-Electric Generat	716-Tillable Forage	Other
300-Hotels	335-Car Wash Facilit	375-Tennis/Racketbal	423-Electric Trans R	717-Xmas Trees/Woodl	
301-Motels	336-Parking Garages	376-Gymnasium/Athlet	424-Electric Reg Sub	718-Pasture	

*Mass Use Code: _____
 Plan: _____

*Title Reference Book: _____
 *Title Reference Page: _____
 *Land Court Cert #: _____

*Underground Fuel Tank: Yes No Unknown
 *Lead Paint: Yes Certified Treated No Unknown
 Asbestos: Yes No Unknown

Licence/Registration: *(8 entries allowed)*

<input type="checkbox"/> All Alcohol-Seasonal	<input type="checkbox"/> All Alcohol-Year Round
<input type="checkbox"/> Beer/Wine-Seasonal	<input type="checkbox"/> Beer/Wine-Year Round
<input type="checkbox"/> Common Victualer	<input type="checkbox"/> Franchise
<input type="checkbox"/> Fuel Storage	<input type="checkbox"/> Inn Keepers
<input type="checkbox"/> None	<input type="checkbox"/> Occupied Restricted
<input type="checkbox"/> Seasonal Restricted	<input type="checkbox"/> Town Restricted
<input type="checkbox"/> Village Restricted	

*Floodzone:

<input type="checkbox"/> 250 Year Flood	<input type="checkbox"/> 500 Year Flood
<input type="checkbox"/> A-Still Water Hit	<input type="checkbox"/> Not in Flood Zone
<input type="checkbox"/> Unknown	<input type="checkbox"/> v-Velocity Zone