



Mark A. Rusnak
"The Satisfaction Specialist"

Property Management Procedures for Mark Rusnak's Rental Properties

❖ ***All rents are Due on the 1st, and late fees apply if received after the 5th***

❖ ***Rent should be mailed in to:***

***Property Management DEP # MAR, RE/MAX Allegiance
828 Greenbrier Pkwy # 100 Chesapeake VA 23320***

❖ ***Rent can be hand delivered or dropped off at:***

828 Greenbrier Pkwy #100, Chesapeake VA 23320

❖ ***Rent can also be paid from your Checking or Savings accounts:
please ask for an authorization form to set it up in advance.***

❖ ***We also offer Military Allotments upon request.***

❖ ***If the rent is to be delivered in person or dropped off at my office, it should
be in an envelope with the mailing label/address and your return address,
just as if it were to be mailed***



National Association of Residential Property Managers

Mark A Rusnak "The Satisfaction Specialist" @ RE/MAX Allegiance

4000 Virginia Beach Blvd # 164 Virginia Beach, VA 23452.

(757) 718-8865 * 490-7300 x 305 Fax (757) 233-1536

www.marksold.com e-mail MarkRusnak@ReMax.net





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Public Utilities & Info

Electric Power Hookup: All Cities
Dominion VA Power # 888-667-3000
www.dom.com

Natural Gas Hookup:
Virginia Natural Gas Company
 # 866-229-3578
www.virginiannaturalgas.com

Water Hookup:
Chesapeake # 382-6352
VA Beach # 385-4631
 Norfolk # 441-2771

Sewer Services: All Cities
Hampton Roads Sanitation # 460-2261
 (May be done by the city water department)

Change of Address
US Post Office # (800) ASK-USPS
<http://www.usps.com>

Opt Out of Credit reporting mailing list
1-888-5 OPT OUT (888-567-8688)

Do Not Call List # **888-382-1222**
www.donotcall.gov
 (give them your new number)

Trash & Special Pick up for boxes, etc.
 Chesapeake # 382-6420
VA Beach # 385-4650

Telephone Hookup:
Verizon (Most of Tidewater)
 # 1-800-483-4300

Bell Atlantic (Chesapeake & Rural Areas)
 # 954-6222

Cable T.V. Hookup: All Cities
Cox Cable # 222-1111
COX @ Home - Internet # 222-4663

General info:
 Chesapeake # 382-6345
 VA Beach # 385-4111
 Norfolk # 441-2000

Pubic Schools:
Chesapeake # 547-0153
VA Beach # 385-5888
 Norfolk # 441-2237

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