



5318 Bransford Road, Colleyville, Texas 76034 817.498.8210 fax 817.498.0662

Lease Application Requirements (APPLICATIONS WILL NOT BE PROCESSED WITHOUT ALL REQUIRED DOCUMENTATION AND PAYMENT)

- Each occupant (person who will live in the property) 18 or over must submit a completed application
- Each application must be accompanied by \$35 application fee (check, money order or credit cards* accepted)
- Application must state applicant's full (first, middle, last) name and be filled out COMPLETELY
- Provide readable copy of each applicant's Driver's License
- If applicant is self-employed, most recent tax return and recent bank statements must be provided for income verification

For Agent Commission Payment

- Provide your broker company name and address
- Provide your company W-9 (Federal Tax ID)
- Commissions are payable after the first full months rent and above documentation are received

*****Please be aware that while credit and background information is obtained very quickly, rental history and employment verifications can take longer to process based on the response received from the individuals contacted*****

*Credit card information required:

Card Type	VISA MC AMEX
Name on card	_____
Card Number	_____
Expiration Date	_____
CVC Code	_____
Billing Zip Code	_____
Signature	_____