

Prepared for:  
**CLM Management LLC**  
 9650 Strickland Road  
 Suite 103-290  
 Raleigh, NC 27615

# Rental Application

## Fax to (toll free): 1-866-347-7418

Property Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Expected Move-In Date: \_\_\_\_\_  
 Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_

Application Procedure

Please fill out the application completely and accurately, including your current landlord information and two-year employment history with names and telephone numbers.

A credit and background check will be performed on all Applicants. If your application is not complete, we will attempt to contact you at the number provided to obtain the information needed to complete the application. Incomplete or false information is grounds for denial of application.

Please list all sources of income. Applicant(s) must demonstrate an ability to pay the monthly rent. Employment references will be checked to verify income. If Applicant receives an income subsidy, the applicant may be asked to provide documented verification. If Applicant cannot demonstrate the ability to pay monthly rent, a co-signer may be required to guarantee the financial obligations of the lease. While poor credit *does not* always result in application denial, it will be considered for approval.

A rental history check may be conducted on your application. Applicants are required to have at least two years of satisfactory housing experience. Satisfactory housing experience does not include time residing in student housing, or residing with parents or relatives. Applicants with less than two years of housing history may be required to obtain a co-signer to guarantee the financial obligations of the lease. If an applicant owes money to another landlord, the money must be paid in full before the application will be processed.

**CLM Management LLC** manages properties for individual property owners. Each owner may establish different acceptable qualifications for tenancy. CLM Management LLC rents to applicants in the order that their applications are approved. Application processing may take up to 72 hours. We will contact you once your application has been processed. We look forward to serving you and helping you meet your housing needs.

***A non-refundable \$45 application fee will be collected at the time of application to cover the cost of screening services. Please make check payable to CLM Management LLC.***

Applicant's First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last \_\_\_\_\_  
 Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DL# \_\_\_\_\_  
 Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Others to Occupy Residence**

**NOTE: Each adult occupant must submit a separate application.**

Name	Adult	Relationship	Social Security #
_____	Y/N	_____	____ - ____ - _____
_____	Y/N	_____	____ - ____ - _____
_____	Y/N	_____	____ - ____ - _____

**2-Year Employment History (Please provide 2 full years)**

**Current Employer** \_\_\_\_\_ **From** \_\_\_\_\_ **to** \_\_\_\_\_ **Phone #** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City/State** \_\_\_\_\_  
**Supervisor** \_\_\_\_\_ **Position** \_\_\_\_\_ **Income \$** \_\_\_\_\_  
**Previous Employer** \_\_\_\_\_ **From** \_\_\_\_\_ **to** \_\_\_\_\_ **Phone #** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City/State** \_\_\_\_\_  
**Supervisor** \_\_\_\_\_ **Position** \_\_\_\_\_ **Income \$** \_\_\_\_\_

**Other Income Sources and Amounts : (Verification Required)** \_\_\_\_\_

**Emergency Contact** \_\_\_\_\_ **Phone** \_\_\_\_\_  
**Address** \_\_\_\_\_ **Relation** \_\_\_\_\_

**Housing History (Please complete both current and previous information - All information is required)**

**Current Address** \_\_\_\_\_ **City/State** \_\_\_\_\_

**Current Landlord** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Rent Paid \$** \_\_\_\_\_ **From** \_\_\_/\_\_\_/\_\_\_ **to** \_\_\_/\_\_\_/\_\_\_ **Utilities Paid: Y/N \$** \_\_\_\_\_

**Previous Address** \_\_\_\_\_ **City/State** \_\_\_\_\_

**Previous Landlord** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Rent Paid \$** \_\_\_\_\_ **From** \_\_\_/\_\_\_/\_\_\_ **to** \_\_\_/\_\_\_/\_\_\_ **Utilities Paid: Y/N \$** \_\_\_\_\_

**Has an eviction action ever been filed against you or someone you were living with at the time? Yes** \_\_\_ **No** \_\_\_

**If yes, please explain** \_\_\_\_\_

**Have you ever been convicted of a crime involving violence to persons or property? Yes** \_\_\_ **No** \_\_\_

**If yes, please explain** \_\_\_\_\_

**Have you been convicted of any drug-related offenses in the last two years? Yes** \_\_\_ **No** \_\_\_

**If yes, please explain** \_\_\_\_\_

**In the event that your housing history or credit history is not adequate, please name a co-signer below:**

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Social Security #** \_\_\_ - \_\_\_ - \_\_\_\_\_ **Phone** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Co-Signer Signature to Authorize Credit Check** \_\_\_\_\_

**AUTOMOBILE PARKING** Is parking desired? Y / N \_\_\_\_\_ **Number of Cars:** \_\_\_\_\_

*Please inquire about parking availability. Marking "y" for parking does not guarantee you a parking stall when designated parking is not available. Please inquire about commercial vehicles if applicable.*

**PETS** *There is a \$100.00 nonrefundable pet deposit. Pets may be prohibited for any reason. A rent surcharge of \$15.00 will be added to the advertised rental amount on a monthly basis for each pet.*

**Will you have a pet? Yes** \_\_\_ **No** \_\_\_ **Type & Quantity** \_\_\_\_\_

**NOTE: No pets are allowed without first receiving written permission from the owner and/or management company.**

**How did you learn about this property?** \_\_\_\_\_

I, the undersigned, hereby acknowledge that I have read and understand this application, and that all of the information submitted, including the information listed on this application, is true and correct. I understand that all application information and materials are being relied upon in application processing and are required for approval by CLM Management LLC. Any false statements or material omissions are grounds for immediate application rejection, or future termination of any lease signed pursuant to this application. **I hereby authorize management to conduct routine housing references, employment verification, criminal background checks, public records checks, financial reference investigations, and to obtain and rely on credit agency reports for the purpose of processing this application.** I understand and acknowledge that my performance under any lease agreement I may enter into with the landlord may be reported to such credit-reporting agencies, and authorize management to obtain my credit report for the purpose of collecting any amounts due pursuant to any future lease agreement with the landlord.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_