



REQUEST FOR ARCHITECTURAL APPROVAL

Date: _____

Builder: _____

Lot # _____ Phase #: _____ Subdivision: _____

Square Footage: _____ First Floor: _____

Second Floor: _____

Siding: _____ Elevations Front: _____

Rear: _____

Left: _____

Right: _____

Roofing Material: _____ Color: _____

Exterior Paint Body: _____ Trim: _____

Spec: _____ Model: _____ Presold: _____ Buyer's Name: _____

Estimated Sales Price: _____

Start Date: _____

Completion Date: _____

Signature: _____

Required Attachments:

- 1) Plot plan showing all setbacks and adjacent building elevations.
- 2) Complete set of plan drawings. (Will be returned)
- 3) Materials list and specifications. (Appraisal documentation will suffice)

Approval By: _____ Date: _____



HEATING

Furnace
Air Conditioning
Thermostat

WINDOWS

All
Screen

FIREPLACE

Living Room
Family Room
Master Bedroom

CARPET/HARDFACES

Floors

Entry
Living
Family Room
Kitchen
Dining Areas
Bedrooms
Utility

Counter Tops

Kitchen
Baths
Utility

Phone System

Security System

Vacuum System

Date _____ Buyer _____ Seller _____



FRAMING LUMBER

Main Floor
Mud Sill
Joist/Beams
Floor Decking
Interior Studs
Exterior Studs
Plates
Headers

SHEATING

Walls
Roof
Soffits

EXTERIOR FINISHING

Front of House
Back of House
Sides of House
Corner Boards
Window Casing
Inside Corners

DOOR AND MILLWORK

Interior

Doors
Door Casing
Baseboards
Hardware
Shelving
Wainscoting

Date _____ Buyer _____

Seller _____



List of Materials & Specifications

Date	Phase	Lot
Address		
Buyer		
Builder		

FOUNDATION

- Concrete Mix
- Wall Thickness
- Footing
- Steel Reinforcement

FLATWORK

- Garage Slab:
- Driveway Pad
- Rear Patio
- Front Side Walk

Driveway

Concrete

ROOFING

Type

Date _____ Buyer _____ Seller _____



Exterior

Entry Door
Door Hardware
French & Breakfast Nook Door
Light Fixtures

Garage

Garage Fire Door
Garage Overhead Door

BUILT IN APPLIANCES

Range
Microwave
Oven
Dishwasher

PLUMBING

Water Supply
Piping
Sewer
Waste Lines
Ice Maker
Hose Bibs
Water Heater

PLUMBING FIXTURES

Faucets
Sinks
Tubs
Toilets
Shower

INTERIOR FINISH

Walls
Ceiling
Firewalls
Garage
Light Switches
Outlets

Date _____ Buyer _____

Seller _____



SAMPLE FOOT PRINT

SITE PLAN
Scale 1" = 20'

